



**Northwest Georgia Housing Authority**  
LEE K. HIGHT ADMINISTRATION BUILDING  
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**M E M O R A N D U M**

March 16, 2020

TO: NWGHA Residents  
Ashland Park Residents  
Cave Spring Housing Authority Residents

FROM: Sandra D. Hudson  
NWGHA Executive Director

Please be advised that Northwest Georgia Housing Authority (NWGHA) in our efforts to aggressively slow down the Coronavirus in our community, and for the safety of NWGHA's staff and residents, is implementing SOCIAL DISTANCING. **Social distancing means shutting down the offices at NWGHA for eleven business days, from March 17, 2020, until Tuesday, March 31, 2020.** This would allow staff to practice social distancing, from each other, its residents, and others in the community.

NWGHA's shut down of all offices, also includes the discontinued use of NWGHA's gym and community centers. All events are discontinued in the Envision Center. GED participants and IET participant must contact Greg Shropshire at 706-978-1559 for additional information. Project SOAR participants should contact Elaina Beeman at 706-622-7543 for more information. Ashland Park residents can reach the Security Officer at 706-676-6790.

To accommodate the residents, NWGHA will provide the following:

**RENT-** If you have not paid March rent and other charges, please put your money order, your payment in full, in the drop box located in your community. Staff will check the drop boxes daily. If your rent and other charges are not paid by March 24, 2020, NWGHA will get a dispossessory warrant for non-payment.

**RECERTIFICATION-** if you have received a notice to re-certify, please contact your property manager by phone (see the below phone numbers). Most of the recertification information can be taken by phone.

Hight Homes (Highrises) & Ave B: 706-252-4645

John Graham Homes (East Rome): 706-676-4352

Main High Apartments (Green & Gold), Joe Wright Village & Pennington Ave.: 706-252-4650

Willingham Village, Village Green & Willingham at Division: 706-252-4650

Rockmart & Jackson Square: 706-506-8443

Ashland Park: 706-252-4637

Cave Spring: 706-252-4650

**WORK ORDERS-** if you have an emergency work order, please contact the on-call worker at the number listed below: (Example of an emergency work order: beeping smoke alarm, beeping carbon monoxide detector, or water leak)

Hight Homes (Highrises) & Ave B: 706-252-4644

John Graham Homes (East Rome): 706-252-4640

Main High Apartments (Green & Gold), Joe Wright Village & Pennington Ave.: 706-252-4641

Willingham Village, Village Green & Willingham at Division: 706-252-4641

Rockmart & Jackson Square: 706-252-4640

Ashland Park: 706-506-2940

Cave Spring: 706-252-4640

Other important information:

**MEALS FOR CHILDREN & YOUTH**- the following list includes locations and times for meal pickups for **children and youth under the age of 18**:

Rome Middle School:	10:00 a.m. – 12:00noon
Restoration Rome (1400 Crane St.):	12:30 p.m. – 1:30 p.m.
West End Elementary:	10:00 a.m. – 12:00noon
EnVision Center (1 Brookwood Ave):	12:00noon – 1:00 p.m.
Main Elementary:	10:00 a.m. – 12:00noon
Anna K. Davie Elementary:	10:00 a.m. – 12:00noon
Cave Spring Elementary:	11:00 a.m. - 1:00 p.m.

For **high school students**, meals will be delivered to the following locations and available for pickup:

Ashland Park (10 Ashland Park Blvd.):	10:45 a.m.
Main High Apartments (201 Watters St.):	11:15 a.m.
John Graham Homes (101 E. 13 <sup>th</sup> St.):	11:00 a.m.
EnVision Center (1 Brookwood Ave):	11:15 a.m.
Village Green & Willingham at Division St. (560 N. Division):	11:30 a.m.

- Pickups are Mondays, Wednesdays, and Fridays
- The child must be present to receive his/her food
- Each student will receive four meals – a hot lunch, a cold lunch, and two breakfasts

**RECOMMENDATIONS FOR YOU AND YOUR FAMILY-**

- Do not attend public gatherings;
- Discontinue your children’s playtime with friends outside your home and keep it to just your children;
- Maintain social distance. Stay in touch with your family and friends through phones and other social media;
- If you feel sick, please isolate yourself from your other family members;
- Make sure you have plenty of food, drinks, water and snacks for your family;
- Do not panic; however, be careful and safe;
- Wash your hands and practice good hygiene.